

CONSTITUTION

Article (I): NAME

The name of the organization will be the Waterloo Tamil Students' Association; hereafter titled WATSA.

Article (II): PURPOSE

The purpose of the Association is to offer a social and cultural outlet for Tamil Students, staff, and alumni who are enrolled in the University of Waterloo. The Association will promote respect, pride and spirit of the Tamil ethnicity within the university community.

The Association will aid Tamil students in their social and academic development. The Association will encourage Tamil students to participate in activities giving back to the Tamil community, both locally and internationally.

Article (III): MEMBERSHIP

Full membership in the Association will be limited to registered and co-op undergraduate and graduate students at the University of Waterloo and Wilfred Laurier University. Association membership will be offered to alumni, faculty and staff. Full members will be the only voting members of the Association and will be the only members eligible to sit on the executive council.

The responsibilities of the executives are as follows:

President:

The president will preside at all meetings of the executive and general body. Ensure that the club is operating appropriately. When decisions cannot be met the President will make an appropriate decision. He or she will act as one of two signing authorities. The President should have served as a WATSA executive in two or more previous terms.

Operational Officer:

The operational officer will administer all the event coordinators and ensure that timelines are being met. The OO will also maintain a strong communication with the Marketing Officer, and Human Resource Officer, to make sure all the needs of the event coordinators are met. The OO will also assume the duties of the president in his or her absence and will act as one of two signing authorities. The Operational Officer should have served as a WATSA executive in a previous term.

Marketing Officer:

The marketing officer will strategize innovative and efficient marketing plans for all of WATSA's events. They are responsible for the public image of the organization perceived on campus, in the community and in the media.

Human Resource Officer:

Train new executives with procedures and regulations. Find and list all the human capital within the organization to fill staffing voids faced by Event Directors and project managers. Act as a mentor to the executive members. Assist all executives in their duties and provide advice to the club. The Facilitator should have served as a President or OO in a previous term.

Financial Officer:

The financial officer will render WATSA's periodic reports of income and expenses. He or she will coordinate with Event Directors to make sure budget constraints are met. If further funding is needed, the FO will assemble a team to fundraise. Upon the expiration of his or her term of office, he or she will deliver to the incoming treasurer and facilitator a detailed account of funds taken in and disbursed, and will transmit to him or her all funds of WATSA on hand.

Alumni Affairs Manager:

The alumni affairs manager will be responsible for connecting and promoting the WATSA Mentorship Program (WMP). He or she will keep in contact with WATSA alumnus to build a solid network among them and WATSA members.

Social Event Director:

The social event director will be in charge of social events for the term. Social event director will be in charge of planning and promoting social events.

Career Event Director:

The Career event director will be in charge of planning and executing career development events for the term.

Cultural Event Director:

The cultural event director will be in charge of cultural events; i.e. Saraswathy Pooja. Duties would include planning and promoting cultural events.

Sports Event Director:

The Sports event director will be in charge of planning and executing sports events for the term.

Academic Event Director:

The academic event coordinator will organize academic related events. One of the academic events would be ongoing Tamil classes for WATSA members for the term. Duties would include assisting the Tamil teacher or take on the role of the Tamil teacher and promote Tamil classes to the WATSA members. Secondly, the academic event coordinator will also be in charge of organizing workshops and seminars for WATSA members.

Associates:

The associates assist Event Directors, and project managers with task and duties needed to execute and event. There sole responsible is to complete the tasks assigned.

Tamil Youth Organization (TYO) Liaison:

The TYO Liaison will act as a representative of the Tamil Youth Organization (TYO) and attend all TYO meetings as a representative of WATSA. The TYO Liaison will foster a good working relationship between WATSA and TYO.

ARTICLE (V): FINANCES

There will be a membership fee set every term. The Association will accept funds from the university, such as are given to other university societies. The Association may accept voluntary donations from any of its members or from any other sources. Funds raised through events held by the Association will be the property of the Association.

The Association's funds are for the promotion of its own activities. Contributions may be made from them only for charitable and humanitarian purposes.

ARTICLE (VI): AMENDMENTS

Any full member may submit a proposal for an amendment to the Constitution at any general meeting. The amendment will be read a general meeting and shall require a consensus from two-thirds of the Association's full members when voted upon at the meeting.

The amendments need to be submitted for approval to the Federation of Students if they satisfy the following criteria:

1. They are to facilitate the functions of the Association.

2. They are clearly within the bounds of the Association constitution and the Federation of Students' rules governing clubs on campus.
3. They do not alter the constitution.

ARTICLE (VII): AFFILIATION

This Association is responsible in all respect to the campus authorities.

ARTICLE (VIII): ELECTIONS

Elections shall take place at the beginning of each term. All association members must be notified one week in advance of when and where the meeting for executive elections will be held. The term of office will be one term. In case of a vacancy, the first nomination to be received and ratified will fill the position. Ballots should be used for voting and the election should be fair and democratic. Violation of this rule will result in a re-election.

ARTICLE (IX): MEETINGS

General meetings will take place in the first and last months of each term. Executive meetings will take place on a bi-weekly basis. Emergency meeting may be called by the executive council, provided forty hours notice is given to members.

ARTICLE (X): USE OF LANGUAGE

All activities of the Association shall be done in Tamil or English. The documents required by the university regarding campus clubs will be submitted in English.

IN WITNESS WHEREOF we have executed these Articles of Association on this eighth day of September 2009.